

**\*\*\*Please note that this message has been sent to the all-student listserv, but is only applicable to second year students slated to graduate (including Summer 2023 and Fall 2023 Graduates)\*\*\***

Dear Graduating Students,

Welcome back to Rollins, and congratulations on beginning your final semester! As a reminder, the RSPH Office of Student Affairs will be sending updates for the RSPH Degree Candidate Recognition Ceremony throughout the semester. All updates will also be posted on the [RSPH Graduation Website](#).

### **Summary:**

- ✓ Save the Date: RSPH Degree Candidate Recognition Ceremony, May 11.
- ✓ Action Item: Apply for Graduation before February 16.
- ✓ Action Item: Verify Your Diploma Address (required).
- ✓ Submit a Name Change (if applicable) before February 29.

### **Save the Date: RSPH Degree Candidate Recognition Ceremony, May 11**

Mark your calendars for the Rollins School of Public Health Degree Candidate Recognition Ceremony, **Saturday, May 11<sup>th</sup> at 10:00AM EDT at the Woodruff Physical Education Center**, located on Emory's Atlanta Campus. The Degree Candidate Recognition Ceremony is a RSPH-specific ceremony designed for Rollins Graduates, and the event will follow the latest guidance from local, state, and federal public health agencies. Additionally, a livestream option will be available, and it's important to note that participation in the RSPH Diploma Ceremony is **optional**.

#### **Students must meet the following requirements to participate in the ceremony:**

- Students who have completed all degree requirements in Summer 2023, Fall 2023, or Spring 2024 are eligible to participate.
- Students who have completed all required coursework, BUT are enrolled in a graduate-in-residence semester to complete outstanding requirements for thesis and/or Applied Practice Experience, are also eligible to participate. These students will have an IP (In Progress) grade posted for APE and/or thesis.

**As the RSPH Commencement Committee reviews venue capacity requirements, additional information related to student and guest ticketing will be announced at a later date.** For a list of Frequently Asked Questions regarding eligibility to participate in the RSPH Degree Candidate Recognition Ceremony, please [click here](#).

### **Required: Applying for Graduation, Due Feb 16**

**Graduation Applications for Spring 2024 Graduates are due on Friday, February 16, 2024.** You will find the online degree application in the Graduation and Commencement tile in OPUS.

- If you anticipate graduating in May 2024 and the Graduation and Commencement tile is unavailable to you, please contact your ADAP. Your ADAP will confirm your expected graduation date with RSPH Enrollment Services Office. Once that has been confirmed, your expected

graduation date will be changed in OPUS. At that time, the link to apply for graduation will be available to you in OPUS within 24 hours of the change.

- Dual Degree Students have access to submit their degree application online for BOTH degrees.
- If you do not see the option to apply for your MPH/MSPH in the Commencement tile, please contact [rsphenrollmentsservices@emory.edu](mailto:rsphenrollmentsservices@emory.edu).
- Students who do not submit an online application by February 16 must submit a [paper degree application](#) to RSPH Enrollment Services via [rsphenrollmentsservices@emory.edu](mailto:rsphenrollmentsservices@emory.edu).

### **Required: Verify Your Diploma Address & Name in OPUS, Due Feb 29**

All diplomas will be mailed to the diploma address indicated on OPUS. Please take the time to review the following information:

- Diploma Mailing Address: Be sure to review and, if necessary, update your Diploma Mailing Address in OPUS. This is important for making sure that you receive your diploma in a timely manner.
- Diploma Email Address: Be sure to navigate to your email addresses and ensure we have a non-Emory email address for you by adding a "Diploma" Email Address.
- Name: Your name as it appears in OPUS will be the name printed on your diploma. The deadline to submit a [name change form](#) is February 29, 2024.
- For additional information regarding your diploma, please review the information listed on the Office of the University Registrar's site found [here](#).

Thank you for your prompt attention to this message, and please let our team know if you have any questions!

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RSPH Commencement Committee  
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